

University of Mumbai



First Half 2023

ALLOTMENTS OF THE PRACTICAL EXAMINATION WORK FIRST HALF-2023 CULINARY **ARTS AT T.Y.B.A. (SEM.VI) (CBCS), EXAMINATION, APRIL, 2023**

Advanced Culinary Arts - Indian at TY BA Culinary Arts (VI SEM) (CBCS)

		TIME	Morning Batch: 9.00 AM to 12 PM Afternoon Batch: 1 PM to 4 PM	
Sr. No	Centre / College	Date	Batches	EXAMINER/S
01	Training Ship Rahaman College, Nhava, Near Ulwe Node, Navi Mumbai, At Post Nhava, Tal Panvel, Dist Raigad 410 206	17 th April 2023 to 5 th May 2023	All candidates	Chef Saroj Budke
02	B.S.A.C.E.S's Sheila Raheja Institute of Hotel Management, 5th Floor, Raheja Education Complex, Opp. Colgate Ground, Kher Nagar, Bandra (East), Mumbai - 400 051	17 th April 2023 to 5 th May 2023	All candidates	Chef Alpan Govitrikar
03	ITM Institute of Hotel Management, ITM Campus, 25&26, Institutional Area, Sector 4, Kharghar (E), Navi-Mumbai 410210	17 th April 2023 to 5 th May 2023	All candidates	Chef Dilraj Bhamrah
04	Viva College Hotel & Tourism Management, Old Campus, Viva College Road, Virar West, 401303	17 th April 2023 to 5 th May 2023	All candidates	Mr. Mohd Rehan Shaikh
05	Atharva College of Hotel Management & Catering Technology, AET Campus, Malad-Marve Road, Charkop Naka, Malad (W), Mumbai-400095	17 th April 2023 to 5 th May 2023	All candidates	Mr. Samir Ramesh Korgaonkar
06	Thakur Shaymnarayan Degree College (1019) Address: 90feet Road Thakur Complex Kandivali East Mumbai 400101	17 th April 2023 to 5 th May 2023	All candidates	Ms. Varsha Boricha

Date:-13/04/2023
MUMBAI-400098
I/c. DIRECTOR

BOARD OF EXAMINATIONS &
EVALUATION



**ALLOTMENTS OF THE PRACTICAL EXAMINATION WORK FIRST HALF-2023 CULINARY
ARTS AT T.Y.B.A. (SEM.VI) (CBCS), EXAMINATION, APRIL, 2023**

Advanced Culinary Arts - International at TY BA Culinary Arts (VI SEM) (CBCS)

TIME	Morning Batch: 9.00 AM to 12 PM
	Afternoon Batch: 1 PM to 4 PM

Sr. No	Centre / College	Date	Batches	EXAMINER/S
01	Training Ship Rahaman College, Nhava, Near Ulwe Node, Navi Mumbai, At Post Nhava, Tal Panvel, Dist Raigad 410 206	17 th April 2023 to 5 th May 2023	All candidates	Chef Sameer Dighe
02	B.S.A.C.E.S's Sheila Raheja Institute of Hotel Management, 5th Floor, Raheja Education Complex, Opp. Colgate Ground, Kher Nagar, Bandra (East), Mumbai - 400 051	17 th April 2023 to 5 th May 2023	All candidates	Chef Ramadurai Arumugam
03	ITM Institute of Hotel Management, ITM Campus, 25&26, Institutional Area, Sector 4, Kharghar (E), Navi-Mumbai 410210	17 th April 2023 to 5 th May 2023	All candidates	Chef Ganesh Adlikar
04	Viva College Hotel & Tourism Management, Old Campus, Viva College Road, Virar West, 401303	17 th April 2023 to 5 th May 2023	All candidates	Mr. Mohit Kakkad
05	Atharva College of Hotel Management & Catering Technology, AET Campus, Malad-Marve Road, Charkop Naka, Malad (W), Mumbai-400095	17 th April 2023 to 5 th May 2023	All candidates	Mr. Mohd Rehan Shaikh
06	Thakur Shaymnarayan Degree College (1019) Address: 90feet Road Thakur Complex Kandivali East Mumbai 400101.	17 th April 2023 to 5 th May 2023	All candidates	Mr. Siddhesh Sanjay Wadkar

Date: -13/04/2023
MUMBAI-400098
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University of Mumbai



First Half 2023

ALLOTMENTS OF THE PRACTICAL EXAMINATION WORK FIRST HALF-2023 CULINARY **ARTS AT T.Y.B.A. (SEM.VI) (CBCS), EXAMINATION, APRIL, 2023**

Experimental and Innovative Cuisine at TY BA Culinary Arts (VI SEM) (CBCS)

	Morning Batch: 9.00 AM to 12 PM
TIME	Afternoon Batch: 1 PM to 4 PM

Sr. No	Centre / College	Date	Batches	EXAMINER/S
01	Training Ship Rahaman College, Nhava, Near Ulwe Node, Navi Mumbai, At Post Nhava, Tal Panvel, Dist Raigad 410 206	17 th April 2023 to 5 th May 2023	All candidates	Chef Vinayak Shettigar
02	B.S.A.C.E.S's Sheila Raheja Institute of Hotel Management, 5th Floor, Raheja Education Complex, Opp. Colgate Ground, Kher Nagar, Bandra (East), Mumbai - 400 051	17 th April 2023 to 5 th May 2023	All candidates	Chef Viresh More
03	ITM Institute of Hotel Management, ITM Campus, 25&26, Institutional Area, Sector 4, Kharghar (E), Navi-Mumbai 410210	17 th April 2023 to 5 th May 2023	All candidates	Chef Alpan Govitrikar
04	Viva College Hotel & Tourism Management, Old Campus, Viva College Road, Virar West, 401303	17 th April 2023 to 5 th May 2023	All candidates	Mr. Mohit Kakkad
05	Atharva College of Hotel Management & Catering Technology, AET Campus, Malad-Marve Road, Charkop Naka, Malad (W), Mumbai-400095	17 th April 2023 to 5 th May 2023	All candidates	Mr. Mohd Rehan Shaikh
06	Thakur Shaymnarayan Degree College (1019) Address: 90feet Road Thakur Complex Kandivali East Mumbai 400101	17 th April 2023 to 5 th May 2023	All candidates	Ms. Namrata Bholanath Kharkandi

Date: -13/04/2023
MUMBAI-400098
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BOARD OF EXAMINATIONS &
EVALUATION



**ALLOTMENTS OF THE PRACTICAL EXAMINATION WORK FIRST HALF-2023 CULINARY
ARTS AT T.Y.B.A. (SEM.VI) (CBCS), EXAMINATION, APRIL, 2023**

Project Research (Culinary Based) at TY BA Culinary Arts (VI SEM) (CBCS)

TIME	Morning Batch: 9.00 AM to 12 PM
	Afternoon Batch: 1 PM to 4 PM

Sr. No	Centre / College	Date	Batches	EXAMINER/S
01	Training Ship Rahaman College, Nhava, Near Ulwe Node, Navi Mumbai, At Post Nhava, Tal Panvel, Dist Raigad 410 206	17 th April 2023 to 5 th May 2023	All candidates	Prof. Suchismita Roy
02	B.S.A.C.E.S's Sheila Raheja Institute of Hotel Management, 5th Floor, Raheja Education Complex, Opp. Colgate Ground, Kher Nagar, Bandra (East), Mumbai - 400 051	17 th April 2023 to 5 th May 2023	All candidates	Chef Sandesh Kore
03	ITM Institute of Hotel Management, ITM Campus, 25&26, Institutional Area, Sector 4, Kharghar (E), Navi-Mumbai 410210	17 th April 2023 to 5 th May 2023	All candidates	Dr Pankaj Deshmukh
04	Viva College Hotel & Tourism Management, Old Campus, Viva College Road, Virar West, 401303	17 th April 2023 to 5 th May 2023	All candidates	Mr. Sagar Mohite
05	Atharva College of Hotel Management & Catering Technology, AET Campus, Malad-Marve Road, Charkop Naka, Malad (W), Mumbai-400095	17 th April 2023 to 5 th May 2023	All candidates	Ms. Mohsina Ansari
06	Thakur Shaymnarayan Degree College (1019) Address: 90feet Road Thakur Complex Kandivali East Mumbai 400101	17 th April 2023 to 5 th May 2023	All candidates	Ms. Namrata Bholanath Kharkandi

Date: -13/04/2023
MUMBAI-400098
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University of Mumbai



First Half 2023

ALLOTMENTS OF THE PRACTICAL EXAMINATION WORK FIRST HALF-2023 CULINARY **ARTS AT T.Y.B.A. (SEM.VI) (CBCS), EXAMINATION, APRIL, 2023**

Project Research (Culinary Based) at TY BA Culinary Arts (VI SEM) (CBCS)

	Morning Batch: 9.00 AM to 12 PM
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02	B.S.A.C.E.S's Sheila Raheja Institute of Hotel Management, 5th Floor, Raheja Education Complex, Opp. Colgate Ground, Kher Nagar, Bandra (East), Mumbai - 400 051	17 th April 2023 to 5 th May 2023	All candidates	Chef Sandesh Kore
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06	Thakur Shaymnarayan Degree College (1019) Address: 90feet Road Thakur Complex Kandivali East Mumbai 400101	17 th April 2023 to 5 th May 2023	All candidates	Ms. Namrata Bholanath Kharkandi

Date: -13/04/2023

MUMBAI-400098

I/c. DIRECTOR

BOARD OF EXAMINATIONS &
EVALUATION

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan, Extension Building, Vidyanagari, Kalina, Santacruz (East),
Mumbai - 400098.

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/TRANSLATOR))
Letter No.: T2023-24/72976

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
GOVITRIKAR ALPAN SHARAD	775 Training Ship Rahaman Training Ship Rahaman AT/Po - Nhava, Taluka Panvel 410206	ChairpersonPapersetterModerator	9920220833 mausamgovitrikar@gmail.com
ANSARI MOHSINA	1019 ZSCTs Thakur Shyamnarayan Degree College, Thakur Complex, 90ft Road, Kandivali East, Mumbai -400 101	Paper Setter	7506890729 mohsinaansari@tsdcmumbai.in
RAJAN SARITA	783 ITM Institute of Hotel Management, ITM Campus ,25&26 ,Institutional Area, Sector 4,Kharghar (E), Navi- Mumbai 410210	Paper Setter	9987645553 saritar@itm.edu
BORICHA VARSHA	851 Atharva College of Hotel Management & Catering Technology,AET Campus, Malad-Marve Road, Charkop Naka, Malad (W), Mumbai- 400095	Paper Setter	9892259108 varshaboricha@atharvahmct.edu.in
WADKAR SIDDHESH SANJAY	548 Viva CollegeHotel & Tourism Management,Old Campus, Viva College Road, Virar West, 401303	Paper Setter	8446551213 siddheshwadkar@vivacollege.org
ARORA SHIVANI	172 Sheila Raheja Hotel and Catering School Raheja Education Complex Opp Colgate ground 400 051	Paper Setter	9768932008 shivani.arora@srihm.edu.in

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter / Moderator / Examiner / Translator as mentioned against your name for the following course/subject, examinations to be held in Second Half (Winter) 2023.

Faculty	Interdisciplinary
Program No. & Name of the Examination	4O01616 // T.Y.B.A. Culinary Arts (Choice Based) Sem-VI
Subject (Paper Code)	93507 // Food Tourism
Date of Examination	As per actual time-table published by the university.
Number of sets required *	3 Sets OR AS PER REQUIREMENTS OF MANUSCRIPTS UNIT
Remark	- -
Communication details for Appointment purpose only	appunit@exam.mu.ac.in Science & Technology-9136289071 Commerce & Management-9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

* Please refer academic council resolution vide item no. 5.2 dated 26 th July 2019

** Marathi/ Gujarati/ Hindi version of the question paper/answer key should be submitted in Unicode format only .

^ No question paper sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to co-ordinate and submit the Question Paper within One week after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the communication details of the Manuscript Unit:

Office Contact No :	26534263
E-mail ID :	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881 Commerce & Management/ Law- 8850523437 Humanities-8779166927 Interdisciplinary /MCA- 8779163788 Engineering /Architecture/Pharmacy - 8850735636

- B. As per directives received from the University authorities, the University is preparing Question Paper bank hence, it is necessary to set the Question papers as marked in Column No. 1.

- C. **The Chairpersons are requested to submit THREE SETS OR DIFFERENT SETS AS PER REQUIREMENTS OF MANUSCRIPTS UNIT OF QUESTION PAPERS (as the case may be quoted in**

serial no. 1) along with answer key in separate sealed envelope to the MANUSCRIPTS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai – 400098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P/Proof Correction and if necessary they should also submit Marathi/ Gujarati/ Hindi version of the question paper in sealed envelope wherever required.

D. Your presence is mandatory on the day of examination of your paper

in the Examination Control Room,

Examination House, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098, for smooth conduct of the examination. The Question paper will be delivered by the University to the respective centres. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.

- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) it shall be obligatory on every**

teacher and on
the non-
teaching
employee of
the University,
affiliated,
conducted
colleges,
community
colleges or
recognized
institution to
render
necessary
assistance and
service in
respect of
examination of
the University
and evaluation
of students as
prescribed by
statutes.
If any teacher
or non-
teaching
employee fails
to comply with
the order of
the University
or College or
Institution,

in this respect, it shall be treated as misconduct and the employee shall be
liable for

disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the University in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

F. If any one wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai, within 3 days from receipt of this order.

1. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, Examination House, M. J. Phule Bhavan, Extension Building Vidyanageri, Kalina, Santacruz (East), Mumbai – 400 098. You are requested to collect the same before setting the question paper.
2. I am further to request you to complete the assessment/ moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in Section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
3. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject consultation with Manuscript Unit.
4. You are requested to communicate any change in your service (College & Residence), as well as, Contact No. & E- mail address, for faster communication immediately to the Appointment Unit of Examinations Section of University through your present College.
5. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - Wife, Husband, Son, Daughter, Grand-Son, Grand- Daughter, Father, Mother, Brother, Sister, Nephew, Niece, Uncle, Aunt, First Cousin, Son-in-law, Daughter-in-law, Father-in-law, Mother-in-law and Sister- in-law)
6. Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination.
7. The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
8. The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/she is also paper setter for their college prelim examination in the said subject.
9. The copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of the College for Examination work as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
10. For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in

Yours faithfully,



Dr. Prasad M. Karande,
I/c. Director,
Board of Examinations & Evaluation

C. C. to :-

- 1) The Principal for information, with a request to relieve the concerned teachers of their college for Examination work.
- 2) The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan, Extension Building, Vidyanaagari, Kalina, Santacruz (East),
Mumbai - 400098.

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/TRANSLATOR))
Letter No.: T2023-24/72980

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
DHOUNDIYAL ANUPAM S	775 Training Ship Rahaman Training Ship Rahaman AT/Po - Nhava, Taluka Panvel 410206	ChairpersonPaper SetterModerator	9819819759 a.dhoundiyal@tsrahaman.org
BORICHA VARSHA	851 Atharva College of Hotel Management & Catering Technology, AET Campus, Malad- Marve Road, Charkop Naka, Malad (W), Mumbai-400095	Paper Setter	9892259108 varshaboricha@atharvahmct.edu.in
INGOLE JAYESH	172 Sheila Raheja Hotel and Catering School Raheja Education Complex Opp Colgate ground 400 051	Paper Setter	9619556809 jayesh.ingole@srihm.edu.in

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter / Moderator / Examiner / Translator as mentioned against your name for the following course/subject, examinations to be held in Second Half (Winter) 2023.

Faculty	Interdisciplinary
Program No. & Name of the Examination	4O01616 // T.Y.B.A. Culinary Arts (Choice Based) Sem-VI
Subject (Paper Code)	93511 // Eco Friendly Practices in Culinary Operation
Date of Examination	As per actual time-table published by the university.
Number of sets required *	3 Sets OR AS PER REQUIREMENTS OF MANUSCRIPTS UNIT
Remark	- -
Communication details for Appointment purpose only	appunit@exam.mu.ac.in Science & Technology-9136289071 Commerce & Management-9867748215 Humanities- 7208233175 Interdisciplinary - 7208233265

*** Please refer academic council resolution vide item no. 5.2 dated 26 th July 2019**

**** Marathi/ Gujarati/ Hindi version of the question paper/answer key should be submitted in Unicode format only .**

^ No question paper sets will be accepted without Answer Key.

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- The Chairperson is requested to co-ordinate and submit the Question Paper within One week after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the communication details of the

Manuscript Unit:

Office Contact No :	26534263
E-mail ID :	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881 Commerce & Management/ Law- 8850523437 Humanities-8779166927 Interdisciplinary /MCA- 8779163788 Engineering /Architecture/Pharmacy - 8850735636

- B. As per directives received from the University authorities, the University is preparing Question Paper bank hence, it is necessary to set the Question papers as marked in Column No. 1.

- C. **The Chairpersons are requested to submit THREE SETS OR DIFFERENT SETS AS PER REQUIREMENTS OF MANUSCRIPTS UNIT OF QUESTION PAPERS (as the case may be quoted in**

serial no. 1) along with answer key in separate sealed envelope to the MANUSCRIPTS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai – 400098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P/Proof Correction and if necessary they should also submit Marathi/ Gujarati/ Hindi version of the question paper in sealed envelope wherever required.

- D. Your presence is mandatory on the day of examination of your paper

in the Examination Control Room,

Examination House, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098, for smooth conduct of the examination. The Question paper will be delivered by the University to the respective centres. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.

- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) it shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution,**

in this respect, it shall be treated as misconduct and the employee shall be liable for

disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the University in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

- F. If any one wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai, within 3 days from receipt of this order.

1. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special

Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, Examination House, M. J. Phule Bhavan, Extension Building Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098. You are requested to collect the same before setting the question paper.

2. I am further to request you to complete the assessment/ moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in Section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.

3. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject consultation with Manuscript Unit.
4. You are requested to communicate any change in your service (College & Residence), as well as, Contact No. & E- mail address, for faster communication immediately to the Appointment Unit of Examinations Section of University through your present College.
5. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - Wife, Husband, Son, Daughter, Grand-Son, Grand- Daughter, Father, Mother, Brother, Sister,

Nephew, Niece, Uncle, Aunt, First Cousin, Son-in-law, Daughter-in-law, Father-in-law, Mother-in-law and Sister- in-law)

1. Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination.
2. The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
3. The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/she is also paper setter for their college prelim examination in the said subject.
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5. For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in

Yours faithfully,



Dr. Prasad M. Karande,
I/c. Director,
Board of Examinations & Evaluation

C. C. to :-

- 1) The Principal for information, with a request to relieve the concerned teachers of their college for Examination work.
- 2) The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI
Time Table for the Third Year B. Sc.(Hospitality Studies) SEM. VI
Practical Examination March 2023

CENTRE : Rizvi College**College Code: 181**

Date	Time	Total No. of Students	Subject	External Examiner
10.04.2023	9.00 am to 1.00 pm	60	Event Planning	Mr. Kaviraj Khilani (Kohinoor Dadar)
	1.30 pm to 5.30 pm	60		Mr. Anish Nakhwa (Kohinoor Dadar)
11.04.2023	9.00 am to 1.00 pm	75	Event Planning	Mr. Kaviraj Khilani (Kohinoor Dadar)
	1.30 pm to 5.30 pm	76		Mr. Anish Nakhwa (Kohinoor Dadar)
12.04.2023	8.30 am to 12.30 pm	30	Food Production	Mr. Mohmad Rehan Shaikh (Thakur College)
	1.30 pm to 5.30 pm	30		Mr D'mello Edricks William (Anjuman E Islam)
	9.00 am to 1.00 pm 1.30 pm to 5.30 pm	30 30	Food & Beverage	Ms. Elizabeth Anil (Kapol College)
	9.00 am to 1.00 pm 1.30 pm to 5.30 pm	30 30	Front Office	Mr. Wesley Fernandes (Atharva College)
	9.00 am to 1.30 pm	40	Housekeeping	Mrs Kirti Chalke (Viva College)
13.04.2023	8.30 am to 12.30 pm	30	Food Production	Mr. Mohmad Rehan Shaikh (Thakur College)
	1.30 pm to 5.30 pm	30		Mr D'mello Edricks William (Anjuman E Islam)
	8.30 am to 12.30 pm 1.30 pm to 5.30 pm	30 30	Bakery	Ms. Dipti More (Ambedkar College)
	9.00 am to 1.00 pm 1.30 pm to 5.30 pm	30 30	Food & Beverage	Ms. Elizabeth Anil (Kapol College)
	9.00 am to 1.00 pm 1.30 pm to 5.30 pm	30 30	Front Office	Mr. Wesley Fernandes (Atharva College)
15.04.2023	8.30 am to 12.30 pm	30	Food Production	Mr. Mohmad Rehan Shaikh (Thakur College)
	1.30 pm to 5.30 pm	30		Mr D'mello Edricks William (Anjuman E Islam)
15.04.2023	9.00 am to 1.00 pm 1.30 pm to 5.30 pm	30 30	Food & Beverage	Ms. Elizabeth Anil (Kapol College)

Mumbai - 400 098
 28th March, 2023

I/C Director
 Board of Examinations
 Evaluation

UNIVERSITY OF MUMBAI
Time Table for the Third Year B. Sc.(Hospitality Studies) SEM. VI
Practical Examination March 2023

CENTRE : St. John College of Humanities and Sciences, Palghar. College Code 1055

Date	Time	Total No. of Students	Subject	External Examiner
27-03-2023 Monday	8.30am to 1.00 pm	10	Advanced Food Production	Ms. Varsha Boricha (Atharva College)
28-03-2023 Tuesday	9.00 am to 1.00 pm	9	Advanced Food & Beverage Operations Management	Mr. Leopold D'souza (Mumbai College)
27-03-2023 Monday	9.00 am to 1.00 pm	5	Advanced Front Office	Mr. Wesley Fernandes (Atharva College)
28-03-2023 Tuesday	9.00 am to 1.00 pm	2	Advanced Housekeeping	Ms. Harsha Wankhade (Ambedkar College)
28-03-2023 Tuesday	8.30am to 1.00 pm	4	Advanced Bakery & Confectionery	Mr. Linus D'silva (Sophia College Mumbai)
29-03-2023 Wednesday	9.00 am to 1.00 pm	15	Event Planning, Marketing & Management	Mr. Vaibhav Patil Viva College of Hotel & Tourism Management

Mumbai - 400 098
24th March, 2023

I/C Director
Board of Examinations
Evaluation

Tel Nos.:

2654 3396



Unfair Means Inquiry Unit,
Examinations Section,
M.J. Phule Bhavan,
Vidyanagar, Kalina,
Santacruz (E),
Mumbai-400 098.

No. Exam./UM./FI/ 33 of 2023

20th May, 2023**Chairperson**

Shukla Umesh Chandra
103, Ocean View R.N.P Park,
Bhyandar (East), Thane 401 105.
(M- 9324554008)

Member-1

Shah Ashish Ratilal
202, Avanti, Road No. 10,
Daulat Nagar, Borivali (E).
Mumbai 400 066.
(M- 7666111516)

Member-2

Anareddy Prasad Vijay
D-1/6, Vishramyog 'D' CHS,
L.T.Road, Behind Don Bosco School,
Borivali (West), Mumbai 400 091.
(M- 9892853972)

Member-3

Mr. Pratik Beloshe
Flat No. 205, 2nd Floor, Julies Arc,
Lazaras Park, Goddeo Naka, Bhayander
(E), Thane-401 405.
(M-9664658753)

Member-4

Mr. Nitin Borbose
New Giriz Talo, Vasai (W), Nirmal Road,
House No. 93, Dist-Palghar-401 201.
(M-7798288468)

Gentlemen/ Mesdames,

By the direction of the Hon'ble Vice-Chancellor, I am to inform you that you have been appointed as a chairperson/members of the Vigilance Squad to pay surprise visits to the Examination Centers in the Zonal Area- (Mira Road to Virar.) at the various examinations (to be conducted by the University and the respective colleges on behalf of the university). The examinations are commence from 05th April, 2023 for the First Half, 2023.

At some examinations, small number of candidates are appearing at the respective centers may please be noted. The information of seating arrangement, date of commencement etc., of such examinations will be available with the Chief- Conductor of respective centre.

The Chairman/Chairperson of the Vigilance Squad is hereby requested to pay surprise visits to the Examination Centers jointly alongwith other two members, during the conduct of the examinations, which will help the University to monitor the conduct of the examinations and curb the use of unfair means/malpractices at the examinations. The Chairman/Chairperson is also requested to make the arrangement of transport for the Vigilance Squad, so as to enable the Vigilance Squad to pay surprise visits to the Examination Centers jointly. The actual expenditure to be incurred on the traveling will be reimbursed to him/her on submission of bills for the same by the Vigilance Squad. On the visits of the concerned Examinations Centers, the Squad should obtain the signature of the concerned Chief Conductor/Principal with seal of the College (Exam. Centre) on the report and attendance certificate and submit the same to the undersign.

University of Mumbai



-2-

A copy of the guidelines regarding the duties to be performed at the Examination Centers is enclosed herewith for your reference alongwith the copies of the programmes and centre-wise list of the examinations.

Soliciting your kind co-operation in the matter.

Yours faithfully,

(Dr. Prasad M. Karande)
Director.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan, Extension Building, Vidyanagari, Kalina, Santacruz (East),
Mumbai - 400098.

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/TRANSLATOR))
Letter No.: T2022-23/65165

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
DESHMUKH SAMPADA BALAS AHEB	548 Vishnu Waman Thakur Charitable Trusts Viva College of Arts, Science and Commerce	Chairperson Paper Setter/Translator	9970390504 sdeshmukhb11@gmail.com
BALAN SHALU S.	598 Usha Pravin Gandhi College of arts science and commerce BHAKTI VEDANTA SWAMI MARG JVPD SCHEME 400056	Paper Setter	9061141301 shalusbalan@gmail.com
YADAV VINOD	851 Atharva College of Hotel Management and Catering Technology AET CAMPUS, MALAD MARVE ROAD CHARKOP NAKA ASMITA JYOTIBUS STOP 400095	Paper Setter	9987293595 yadavvinod702@gmail.com
IYER SUJATHA SUNDAR	43 Satish Pradhan Dnyansadhana Mahavidyalaya Arts, Science and Commerce Dnyanasadhana Marg, near eternity mall Thane West Same 400603	Paper Setter	9769922451 sujaonline2020@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer) 2023.

Faculty	Interdisciplinary
Program No. & Name of the Examination	4001535 // B.A. (Film, Television & New Media Production (CBSGS))(60:40) (R-2019) Semester-V
Subject (Paper Code)	90307 // New Media Theory and Practice (with Advanced Web Design & App Making)
Date of Examination	As per actual time-table published by the university.
Number of sets required *	3 Sets OR AS PER REQUIREMENTS OF MANUSCRIPTS UNIT
Remark	-
Communication details for Appointment purpose only	appunit@exam.mu.ac.in Science & Technology -9136289071 Commerce & Management -9867748215 Humanities - 7208233175 Interdisciplinary - 7208233265

*** Please refer academic council resolution vide item no. 5.2 dated 26 th July 2019**

** Marathi/ Gujarati/ Hindi version of the question paper/answer key should be submitted in Unicode format only .

^ No question paper sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to co-ordinate and submit the Question Paper within One week after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the communication details of the Manuscript Unit:

Office Contact No :	26534263
E-mail ID :	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881 Commerce & Management/ Law- 8850523437 Humanities-8779166927 Interdisciplinary /MCA- 8779163788 Engineering /Architecture/Pharmacy - 8850735636

- B. As per directives received from the University authorities, the University is preparing Question Paper bank hence, it is necessary to set the Question papers as marked in Column No. 1.

- C. **The Chairpersons are requested to submit THREE SETS OR DIFFERENT SETS AS PER REQUIREMENTS OF MANUSCRIPTS UNIT OF QUESTION PAPERS (as the case may be quoted in**

serial no. 1) along with answer key in separate sealed envelope to the MANUSCRIPTS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai – 400098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P/Proof Correction and if necessary they should also submit Marathi/ Gujarati/ Hindi version of the question paper in sealed envelope wherever required.

- D. Your presence is mandatory on the day of examination of your paper in the Examination Control Room, Examination House, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098, for smooth conduct of the examination. The Question paper will be delivered by the University to the respective centres. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.

- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) it shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution,**

in this respect, it shall be treated as misconduct and the employee shall be liable for

disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the University in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

- F. If any one wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai, within 3 days from receipt of this order.

1. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special

Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, Examination House, M. J. Phule Bhavan, Extension Building Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098. You are requested to collect the same before setting the question paper.

2. I am further to request you to complete the assessment/ moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in Section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
3. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject consultation with Manuscript Unit.

1. You are requested to communicate any change in your service (College & Residence), as well as, Contact No. & E- mail address, for faster communication immediately to the Appointment Unit of Examinations Section of University through your present College.
2. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - Wife, Husband, Son, Daughter, Grand-Son, Grand- Daughter, Father, Mother, Brother, Sister, Nephew, Niece, Uncle, Aunt, First Cousin, Son-in-law, Daughter-in-law, Father-in-law, Mother-in-law and Sister- in-law)
3. Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination.
4. The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
5. The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/she is also paper setter for their college prelim examination in the said subject.
6. The copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of the College for Examination work as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
7. For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in

Yours faithfully,



Dr. Prasad M. Karande,
I/c. Director,
Board of Examinations & Evaluation

C. C. to :-

- 1) The Principal for information, with a request to relieve the concerned teachers of their college for Examination work.
- 2) The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan, Extension Building, Vidyanagari, Kalina, Santacruz (East),
Mumbai - 400098.

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER/TRANSLATOR))
Letter No.: T2022-23/65165

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
DESHMUKH SAMPADA BALAS AHEB	548 Vishnu Waman Thakur Charitable Trusts Viva College of Arts, Science and Commerce	Chairperson Paper Setter/Translator	9970390504 sdeshmukhb11@gmail.com
BALAN SHALU S.	598 Usha Pravin Gandhi College of arts science and commerce BHAKTI VEDANTA SWAMI MARG JVPD SCHEME 400056	Paper Setter	9061141301 shalusbalan@gmail.com
YADAV VINOD	851 Atharva College of Hotel Management and Catering Technology AET CAMPUS, MALAD MARVE ROAD CHARKOP NAKA ASMITA JYOTIBUS STOP 400095	Paper Setter	9987293595 yadavvinod702@gmail.com
IYER SUJATHA SUNDAR	43 Satish Pradhan Dnyansadhana Mahavidyalaya Arts, Science and Commerce Dnyanasadhana Marg, near eternity mall Thane West Same 400603	Paper Setter	9769922451 sujaonline2020@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter and/or Translator as mentioned against your name for the following course/subject, examinations to be held in First Half (Summer) 2023.

Faculty	Interdisciplinary
Program No. & Name of the Examination	4001535 // B.A. (Film, Television & New Media Production (CBSGS))(60:40) (R-2019) Semester-V
Subject (Paper Code)	90307 // New Media Theory and Practice (with Advanced Web Design & App Making)
Date of Examination	As per actual time-table published by the university.
Number of sets required *	3 Sets OR AS PER REQUIREMENTS OF MANUSCRIPTS UNIT
Remark	-
Communication details for Appointment purpose only	appunit@exam.mu.ac.in Science & Technology -9136289071 Commerce & Management -9867748215 Humanities - 7208233175 Interdisciplinary - 7208233265

*** Please refer academic council resolution vide item no. 5.2 dated 26 th July 2019**

** Marathi/ Gujarati/ Hindi version of the question paper/answer key should be submitted in Unicode format only .

^ No question paper sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to co-ordinate and submit the Question Paper within One week after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the communication details of the Manuscript Unit:

Office Contact No :	26534263
E-mail ID :	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881 Commerce & Management/ Law- 8850523437 Humanities-8779166927 Interdisciplinary /MCA- 8779163788 Engineering /Architecture/Pharmacy - 8850735636

- B. As per directives received from the University authorities, the University is preparing Question Paper bank hence, it is necessary to set the Question papers as marked in Column No. 1.

- C. **The Chairpersons are requested to submit THREE SETS OR DIFFERENT SETS AS PER REQUIREMENTS OF MANUSCRIPTS UNIT OF QUESTION PAPERS (as the case may be quoted in**

serial no. 1) along with answer key in separate sealed envelope to the MANUSCRIPTS UNIT, Room No. 60, 3rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai – 400098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P/Proof Correction and if necessary they should also submit Marathi/ Gujarati/ Hindi version of the question paper in sealed envelope wherever required.

- D. Your presence is mandatory on the day of examination of your paper in the Examination Control Room, Examination House, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098, for smooth conduct of the examination. The Question paper will be delivered by the University to the respective centres. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.

- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) it shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institution to render necessary assistance and service in respect of examination of the University and evaluation of students as prescribed by statutes. If any teacher or non-teaching employee fails to comply with the order of the University or College or Institution,**

in this respect, it shall be treated as misconduct and the employee shall be liable for

disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the University in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

- F. If any one wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai, within 3 days from receipt of this order.

1. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special

Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, Examination House, M. J. Phule Bhavan, Extension Building Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098. You are requested to collect the same before setting the question paper.

2. I am further to request you to complete the assessment/ moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in Section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
3. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject consultation with Manuscript Unit.

1. You are requested to communicate any change in your service (College & Residence), as well as, Contact No. & E- mail address, for faster communication immediately to the Appointment Unit of Examinations Section of University through your present College.
2. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - Wife, Husband, Son, Daughter, Grand-Son, Grand- Daughter, Father, Mother, Brother, Sister, Nephew, Niece, Uncle, Aunt, First Cousin, Son-in-law, Daughter-in-law, Father-in-law, Mother-in-law and Sister- in-law)
3. Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination.
4. The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
5. The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/she is also paper setter for their college prelim examination in the said subject.
6. The copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of the College for Examination work as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
7. For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in

Yours faithfully,



Dr. Prasad M. Karande,
I/c. Director,
Board of Examinations & Evaluation

C. C. to :-

- 1) The Principal for information, with a request to relieve the concerned teachers of their college for Examination work.
- 2) The Deputy Registrar, Manuscript Unit.

UNIVERSITY OF MUMBAI



Appointment Unit, Examination House M. J. Phule Bhavan, Extension Building, Vidyanaigari, Kalina, Santacruz (East),
Mumbai - 400098.

CONFIDENTIAL
(LETTER OF APPOINTMENT FOR PAPER SETTER /TRANSLATOR))
Letter No.: T2023-24/72975

To,

NAME	ADDRESS	ROLE	CONTACT & E-MAIL ID
DIGHE SAMEER PRAKASH	172 Sheila Raheja Hotel and Catering School Raheja Education Complex Opp Colgate ground 400 051	ChairpersonPapersetterModerator	9967033086 sameer@srihm.edu.in
SHAIKH MOHD REHAN ANWARALI	1019 ZSCTs Thakur Shyamnarayan Degree College, Thakur Complex, 90ft Road, Kandivali East, Mumbai -400 101	Paper Setter	9004197282 mshaikh.tihm@tsdcmumbai.in
BORICHA VARSHA	851 Atharva College of Hotel Management & Catering Technology ,AET Campus, Malad-Marve Road, Charkop Naka, Malad (W), Mumbai- 400095	Paper Setter	9892259108 varshaboricha@atharvahmct.edu.in
WADKAR SIDDHESH SANJAY	548 Viva CollegeHotel & Tourism Management,Old Campus, Viva College Road, Virar West, 401303	Paper Setter	8446551213 siddheshwadkar@vivacollege.org
MORE VIRESH VIJAY	783 ITM Institute of Hotel Management, ITM Campus ,25&26 ,Institutional Area, Sector 4,Kharghar (E), Navi- Mumbai 410210	Paper Setter	9768675222 vireshm@itm.edu
GOVITRIKAR ALPAN SHARAD	775 Training Ship Rahaman Training Ship Rahaman AT/Po - Nhava, Taluka Panvel 410206	Paper Setter	9920220833 mausamgovitrikar@gmail.com

Dear Sir/Madam,

- I am pleased to inform you that as per the Maharashtra Public Universities Act, 2016 u/s 41 (f) you are appointed to jointly act as Paper Setter / Moderator / Examiner / Translator as mentioned against your name for the following course/subject, examinations to be held in Second Half (Winter) 2023.

Faculty	Interdisciplinary
Program No. & Name of the Examination	4001616 // T.Y.B.A. Culinary Arts (Choice Based) Sem-VI
Subject (Paper Code)	93506 // Advanced Culinary Arts
Date of Examination	As per actual time-table published by the university.
Number of sets required *	3 Sets OR AS PER REQUIREMENTS OF MANUSCRIPTS UNIT
Remark	- -
Communication details for	appunit@exam.mu.ac.in Science & Technology-9136289071 Commerce & Management-9867748215

Appointment purpose only	Humanities- 7208233175 Interdisciplinary - 7208233265
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* Please refer academic council resolution vide item no. 5.2 dated 26 th July 2019

** Marathi/ Gujarati/ Hindi version of the question paper/answer key should be submitted in Unicode format only .

^ No question paper sets will be accepted without Answer Key.

2.

- A. The Chairperson is requested to co-ordinate and submit the Question Paper within One week after receipt of this Appointment letter or as per requirement of Manuscript Unit. Below are the communication details of the Manuscript Unit:

Office Contact No :	26534263
E-mail ID :	manuscripts@exam.mu.ac.in
Faculty-wise Mobile Nos.:	Science - 8850702881
	Commerce & Management/ Law- 8850523437
	Humanities-8779166927
	Interdisciplinary /MCA- 8779163788
	Engineering /Architecture/Pharmacy - 8850735636

- B. As per directives received from the University authorities, the University is preparing Question Paper bank hence, it is necessary to set the Question papers as marked in Column No. 1.

- C. **The Chairpersons are requested to submit THREE SETS OR DIFFERENT SETS AS PER REQUIREMENTS OF MANUSCRIPTS UNIT OF QUESTION PAPERS (as the case may be quoted in**

serial no. 1) along with answer key in separate sealed envelope to the MANUSCRIPTS UNIT, Room No. 60, 3 rd Floor, M. J. Phule Bhavan, Examination House, Vidyanagari, Santacruz (East), Mumbai – 400098 within the stipulated time intimated to you by Manuscript Unit on receipt of this letter with D.T.P/Proof Correction and if necessary they should also submit Marathi/ Gujarati/ Hindi version of the question paper in sealed envelope wherever required.

D. Your presence is mandatory on the day of examination of your paper

in the Examination Control Room,

Examination House, M. J. Phule Bhavan, Vidyanagari, Kalina, Santacruz (East), Mumbai – 400 098, for smooth conduct of the examination. The Question paper will be delivered by the University to the respective centres. The Chairman/Chairperson of the current/present panel has to ensure that at least one Paper-Setter from the present/ current panel is present in the Control Room on the day and time of examination.

- E. **Please note that as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4) it shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or**

recognized
institution to
render
necessary
assistance and
service in
respect of
examination of
the University
and evaluation
of students as
prescribed by
statutes.

If any teacher
or non-
teaching
employee fails
to comply with
the order of
the University
or College or
Institution,

in this respect, it shall be treated as misconduct and the employee shall be
liable for

disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the University in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher as may be prescribed by the Statutes.

F. If any one wants to reject their appointment on Medical ground or any Blood relation relative appearing for the University Examination, then they should submit their request with documentary evidence through proper channel to the Director, Board of Examination and Evaluation, University of Mumbai, within 3 days from receipt of this order.

1. A copy of each of the pamphlet entitled 'General instructions to Paper-Setters and examiners' and 'Special Instructions to Paper-Setters and Examiners' will be available in Appointment Unit, Examination House, M. J. Phule Bhavan, Extension Building Vidyanaagari, Kalina, Santacruz (East), Mumbai – 400 098. You are requested to collect the same before setting the question paper.
2. I am further to request you to complete the assessment/moderation work in all respect under the supervision of Chairperson, as early as possible, so as to enable this office to declare the result of the said examination within 30 days as stipulated in Section 89 of The Maharashtra Public Universities Act, 2016 which is mandatory.
3. You are requested to communicate amongst yourself immediately on receipt of this letter to conduct the meeting for setting of question papers in the said subject consultation with Manuscript Unit.
4. You are requested to communicate any change in your service (College & Residence), as well as, Contact No. & E- mail address, for faster communication immediately to the Appointment Unit of Examinations Section of University through your present College.
5. You are requested to communicate to the University if your relative is appearing at the examination. (The term relative includes: - Wife, Husband, Son, Daughter, Grand-Son, Grand- Daughter, Father, Mother, Brother, Sister, Nephew, Niece, Uncle, Aunt, First Cousin, Son-in-law, Daughter-in-law, Father-in-law, Mother-in-law and Sister- in-law)
6. Utmost care should be taken while setting the question paper and to ascertain that there is no erratum in question paper and must be set within the prescribed syllabus and the examination scheme of the said subject at the examination.
7. The Copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of your college, for Examination work, as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
8. The paper-setters should avoid to set the questions verbatim similar of the question paper set at college prelim examination if he/she is also paper setter for their college prelim examination in the said subject.
9. The copy of the letter is forwarded to the Principal of the concerned College for information with a request to relieve the concerned teachers of the College for Examination work as per the provision made in The Maharashtra Public Universities Act, 2016 u/s 48 (4).
10. For any queries/difficulties about your appointment, you can communicate to the Director, Board of Examinations and Evaluation on appunit@exam.mu.ac.in

Dr. Prasad M. Karande,

Board of Examinations & Evaluation

C. C. to :-

- 1) The Principal for information, with a request to relieve the concerned teachers of their college for Examination work.
- 2) The Deputy Registrar, Manuscript Unit.

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